

Quotation Request //

US Government Printing Office

Agency Publishing Services
732 North Capitol Street, NW
Washington DC 20401-0001

JACKET:352-939

Quotations are Due By:

(Eastern Time) 10:00 AM on 04/30/2009

Submit Fax Quotes to: 00000000

Contractors must provide mandatory taxpayer information before GPO makes payment.

Please see special notice on <http://contractorconnect.gpo.gov/>.

TITLE: Information for PPI BLS 473P Pinfeed Forms (Reprint 04/2009)

QUANTITY: 1000000 Marginally Punched Forms

TRIM SIZE: Overall size: 9-1/2 x 11"; Detached: 8-1/2 x 11"

SCHEDULE:

Furnished Material will be available for pickup by 04/30/2009

Deliver partial (to arrive at destination) 500000 copies by 06/05/2009.

Deliver complete (to arrive at destination) by 11/02/2009

F.O.B. destination

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 8-02)) applies.

DESCRIPTION:

----- MARGINALLY PUNCHED CONTINUOUS FORMS-----

CONTRACTOR WILL FURNISH all services and materials required to comply with these specifications.

EQUIPMENT AND USAGE: Printer: IBM Laser Printer

Burster: Manual/Mechanical

Other: Scan Optics East Reader, Bell & Howell 1720 and

Phillipsburg Mailstar Bii0-000 A825-G4.

PRODUCT: One-part marginally punched continuous Pinfeed Form.

PRINTING: Face of form prints with black line matter and blue solid matter with type reversing out of blue areas to appear white. Trapping is required on the face. The back of form prints with black type/line matter only. Blue ink coverage is approx. 4%.

TYPE OF CHANGES: None.

PERFORATIONS: All perforations shall be cut clean and sufficiently deep to permit easy separation but not to tear in ordinary handling or in feeding through the machine. In addition, all perforations must create a trim appearance so that edges are clean and free of burrs and indentations after detachment. Marginal perforation is required at 1/2" from the left edge and 1/2" from right edge; parts only. Tearline Perforation: Horizontal perforation shall be provided every 11".

MATERIAL FURNISHED: One CD-ROM generated on an IBM compatible system XP, using Fireworks 7.0.2.295. Files are furnished in Native Format with all fonts included on the disk. One sample form from a previous printing, two pieces of Camera Copy for new image to be used and two pieces of offset line film negatives.

Note: Contract must strip out previous date on negative (back of form) and typeset new date (see sample).

Prior to image processing, the contractor is responsible for checking files contained on the furnished media to ensure that such features such as bleeds, register marks and correct file output selection have been provided for so as to correctly generate output for publishing. The contractor must supply necessary trapping. The contractor must generate output on a high resolution image processor.

In addition, the contractor is responsible for creating or altering any necessary trapping, setting proper screen angles and screen frequency and defining file output selection for the imaging device being utilized. All furnished files must be imaged as necessary to meet assigned quality level.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order JCP Code* O25, White Optical Character Recognition (OCR) Bond, Basis Size 25 X 38", Basis Weight 20 lbs. per 500 sheets.

COLOR OF INK:

Face: Black & PMS 304 Blue

Back: Black

PRINT PAGE: Head to Head

MARGINS:

FACE: Head: 1/8" Foot: 1-3/16" Left: 1" Right: 1"

BACK: Head: 1/8" Foot: 1/8" Left: 1-1/8" Right: 7/8"

PROOFS:

Two sets of Dylux or similar proofs are required (indicate margins).

Send proofs together with the furnished media (sample/negatives) directly to: Department of Labor, 2 Mass Avenue, NE, Room #2850, Attn: Dennis Rucker, Washington, DC 20212-0001. Contractor must fill in the furnished preaddressed label (GPO Form 892) and use on all proof packages.

Proofs will be withheld not more than 5 workdays from receipt in GPO until they are made available for pickup by the contractor.

CONTRACTOR MUST NOT PRINT PRIOR TO RECEIVING AN "OK TO PRINT".

PRIOR TO PRODUCTION SAMPLES: The sample requirement for this contract is not less than 5,000 printed samples. Each sample must be constructed as specified using the form, materials, equipment, and methods of production which will be used in producing the final product. All samples shall be manufactured at the facilities in which the contract production quantities are to be manufactured.

Samples will be inspected and tested and must comply with the specifications in all respects. If machine processing of the final product is indicated in the specification, the samples will be tested and must function satisfactorily on the equipment indicated.

Samples must be submitted prior to commencement of production of the contract quantity. The contractor must fill in the furnished preaddressed label (GPO Form 892). The samples plus the government furnished material must be submitted to the Government Printing Office in sufficient time, using the furnished label, to allow Government testing of the samples and production and shipment in accordance with the shipping schedule.

The Government will approve, conditionally approve or disapprove the samples within 5 workdays of the receipt thereof. Approval or conditional approval shall not relieve the contractor from complying with the specifications and all other terms and conditions of the contract. A conditional approval shall state any further action required by the contractor. A notice of disapproval shall state the reasons therefor.

If the samples are disapproved by the Government, the Government, at its option, may require the contractor to submit additional samples for inspection and test, in the time and under the terms and conditions specified in the notice of rejection. Such additional samples shall be furnished and necessary changes made at no additional cost to the Government and with no extension in the shipping schedule. The Government will require the time specified above to inspect and test any additional samples required.

In the event the samples are disapproved by the Government, the contractor shall be deemed to have failed to make delivery within the meaning of the default clause in which event this contract shall be subject to termination for default, provided however, that the failure of the Government to terminate the contract for default in such event shall not relieve the contractor of the responsibility to deliver the contract quantities in accordance with the shipping schedule.

In the event the Government fails to approve, conditionally approve or disapprove the samples within the time specified, the Contracting Officer shall automatically extend the shipping schedule in accordance with article 12 "Notice of Compliance with Schedules" of contract clauses in GPO Contract Terms [Pub. No. 310.2 effective December 1, 1987 (Rev. 6-01)].

Manufacture of the final product prior to approval of the samples submitted is at the contractor's risk. Samples will not be returned to the contractor. The cost of all samples shall be included in the contract price for the production quantity.

PACKING:

LEVEL: C - Pack 2,000 forms in durable uniform size shipping containers which insure delivery at destination in a satisfactory condition ready for free passage through the machines. Type B pallets are required.

One break per container (splices not acceptable).

DISTRIBUTION:

NOTE Delivery restrictions: The BLS loading dock cannot accommodate truck sizes over 12ft (height) x 6ft (width).

Deliver 2 samples and furnished material to: U.S. Department of Labor, Attn: Dennis Rucker (202-691-7912), Room 2850, PSB, 2 Massachusetts Avenue, N.E., Washington, DC 20212-0001.

Deliver 500,000 forms by 06/05/2009.

Deliver balance of 500,000 by 11/02/2009.

Deliver to: U.S. Department of Labor, BLS - Postal Square Bldg., Attn: G. Boone, Room 2840, 2 Mass Avenue, NE, Washington, DC 20212-0001.

QUALITY ASSURANCE STANDARDS: The following standards shall apply to these specifications:

- Inspection Levels (from ANSI/ASQC Z1.4):
- (a) Non-destructive Tests -- General Inspection Level 1.
 - (b) Destructive Tests -- Special Inspection Level S-2.

Specified standards to correspond with each required attribute as follows:

ATTRIBUTE	Specified Standard
P-7. Type Quality and Uniformity	Furnished electronic media
P-9. Solid and Screen Tint Color Match	Pantone Matching System

DISPUTES: GPO Publication 310.2, GPO Contract Terms, Contract Clause 5. Disputes, is hereby replaced with the June 2008 clause found at <http://www.gpo.gov/printforms/pdf/contractdisputes.pdf>. This June 2008 clause also cancels and supersedes any other disputes language currently included in existing contractual actions.